



THE UNIVERSITY OF
SYDNEY

**Business
Analysis
Essentials
Course:
Achieving Project
Success**

*Centre for
Continuing Education*

Business Analysis Essentials Course: Achieving Project Success

This business analysis course equips participants with a comprehensive introduction to the essential capabilities, knowledge, tools and techniques needed to excel as a business analyst.

Throughout the course, participants will be introduced to a wide range of BA techniques derived from popular approaches including BABOK®, Agile and Scrum. They will be provided with an introduction to the systematic and best practice approach to business analysis, ultimately leading to maximising successful project outcomes.

Intended audience

This course is for professionals involved in planning, coordinating or delivering projects and business improvement initiatives in their organisation. It applies across structured and fast-moving project environments, including engineering, construction, health, education, government, commercial and non-profit sectors.

- Project managers looking to improve planning, delivery and oversight
- Accidental' project managers managing projects without formal training
- Team leaders, supervisors and business leaders responsible for project outcomes
- Project coordinators, business analysts and subject matter experts
- Change leaders, managers and support staff involved in organisational initiatives
- Anyone working on projects who wants to better manage timelines, stakeholders and priorities



Course duration

1 session, 8 hours total



Time

9am - 5pm



Format

Face-to-face
or
Online in real-time



Dates

Browse available
[course dates](#)

Prerequisites

None



Upon completion

Every participant receives a University of Sydney statement of completion.



Outcomes

By the end of this course, you should be able to:

- Identify problems and opportunities
- describe the objectives of the business analysis capability in an organisation
- describe the benefits of using a systematic approach to business analysis
- elicit, document and prioritise project requirements
- produce a business case
- understand the use of a conceptual solution design
- understand the requirements lifecycle
- describe the purpose of a conceptual solution design.



Content

Topics

- Business analysis concepts
- Project approach selection
- Continued business justification
- Stakeholder management
- Business analysis practices
- Requirements management
- Conceptual solution design
- Risk management

Skills acquired

- Selecting the appropriate project approach
- Produce a business case
- Conduct elicitation techniques
- Facilitate a workshop
- Conduct requirements management
- Problem identification
- Create a conceptual solution design



“Great course, with very practical strategies/techniques, with an engaging presenter.”

Davina Maxwell

“The course content was also relevant and just the right amount of useful information.”

Percival Caburian



“BA is a fairly new role within our team, and my responsibility and tasks were not clear. This course provided a lot of guidance on what falls under BA responsibilities, and what methods or tools we could use for our tasks (e.g. defining objectives, responsibilities, prioritisation). Working on an example (app) really helped clarify the BA tasks.”

Vivian Shang



“The facilitator was a great and engaging instructor. During the entirety of the session, he explained concepts very well and supported his presentations with great and relevant examples, making it easy to follow and understand.”

Aleksa Kulezic



Delivery style

Workshop format with interactive topic sessions accompanied by participants engaging in group activities to consolidate the knowledge.

Materials

Course materials are provided electronically.

- Digital student workbook
- In-class group activities



Organisational training and development

This course can be delivered as a private session for groups of six or more, and tailored to meet the needs of your business. Contact us to discuss our range of organisational training solutions.

[Learn more](#)



THE UNIVERSITY OF
SYDNEY

We recognise and pay respect to the Elders and communities – past, present, and emerging – of the lands that the University of Sydney's campuses stand on. For thousands of years they have shared and exchanged knowledges across innumerable generations for the benefit of all.

Empower ambition,
inspire leadership

For more information

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